

## **Status Report pertaining to the significant activities carried out by DULS from April 2006 to March 2007**

### **LIBRARY SERVICES**

1. Online catalogue of the DULS has been strengthened with the placement of more and more bibliographical records and as on date, there are about 8.5 lac bibliographical records available on the DULS website for global accessibility;
2. The Graphic Arts Centre has been handed over to the Central Library for the development of a Resource Centre for Differently Abled.
3. The Information Literacy and Competency Programme was conducted for the benefit of the post-graduate students in the classroom environment by visiting different departments. The Departments, which were, covered are-Economics, Sociology, Management Studies, S.P. Jain Institute of Management, Geography, Psychology, Linguistics, and Music. In addition, this programme was undertaken in five different colleges, namely, Sri Venkateswara College, Hindu College, Keshav Mahavidyalaya, Lady Irwin College, Shaheed Rajguru College of Applied Sciences for Women, wherein teachers from different colleges located within their vicinity were requested to be present. DULS has also conducted a workshop under the aegis of NASSDOC on Information Competency Programme for the doctoral students in the Social Sciences, Humanities and Science discipline. In all 500 post-graduate students, 150 research scholars and about 100 teachers of different colleges have been benefited from this programme. An overwhelming feedback has been received from the students which encourages the DULS to undertake this programme regularly. Even, Department of Information Technology has recognized our effort and agreed to provide necessary infrastructure.

4. There has been a total reorganization of collection in the Central Library, which was carried out with the amalgamation of the document resources of Central Library as well as Arts Library. As on date, following sections are being streamlined.
  - a) Pre1960 collection has been merged together and shifted in the Eastern Wing of the Central Library in double storey stacking space.
  - b) Post 1960 collection has been merged together and is placed in the Western Wing of the Central Library.
  - c) Doctoral Theses and M.Phil Dissertations have been placed in the Eastern Wing of the Central Library.
  - d) The total reference collection has been brought at one place and stacked in the Eastern Hall of the Central Library.

The Indian Language Sections along with Arabic and Persian Sections have been placed in the Western Wing of the Central Library.

5. The Central Library conducted a book exhibition for the benefit of the teaching community to select books, which are to be purchased out of the grant made available to the Central Library. Similar kind of exhibitions was conducted in some individual departments and libraries.

## **ELECTRONIC RESOURCES AND IT RELATED ACTIVITIES**

6. DULS continued to subscribe to the following electronic data-bases:
  - a) Academic Search Premier;
  - b) SocINDEX TM with Full Text;
  - c) Business Source Premier;
  - d) Humanities International Complete along with many other databases which were provided free of cost by Ebsco Group;
  - e) XreferPlus;
  - f) Lexis Nexus Academic Complete;

- g) ScienceDirect ;
- h) Scopus;
- i) ABI-Inform;
- j) All the 18 Journals of Nature Publishing Group; and
- k) DSI Database with Statistical Information

All these databases have been placed on the campus network and are made accessible to all those colleges who have accessibility of campus network.

7. Digitization of 3000 books under the pilot project was carried out in collaboration with CDAC, Noida. About 10.5 lac pages have been digitized and the same have been placed on DULS Website. Presently, the search engine associated with this digitized resource has been activated by CDAC.
8. A proposal was sent to the Department of Information Technology, Ministry of Communication and Information Technology on the following three important components to be carried out in the DULS:
  - a) **Creation of digital documents for 20000 books of DULS, 40000 books of selected colleges, 15000 doctoral theses:** DIT has approved the digitization of 20000 free from IPR/copyright books or 60 lac pages and agreed to provide a grant of Rs.60 lacs for above job to be completed in two years period. They have also agreed to fund a 3 Tera Byte RAID server to make the digital document web enabled. The work will start in the 2007-08 after the necessary equipments and infrastructure is ready. We hope to continue this project even after two years if we meet the requisite target placed by the DIT.
  - b) **Development of a Computer Laboratory for Information Literacy and Competency Programme:** DIT has also approved the creation of Computer Laboratory for carrying out Information Literacy & Competency Programme.

- c) **Development of IT Infrastructure for Differently Abled:** With regard to the creation of IT infrastructure for differently abled, the same has been de-linked with the proposal.

## **MANPOWER DEVELOPMENT AND TRAINING**

9. Eight Deputy Librarians appointed by the University have since taken over the charge of various libraries mentioned below and have begun giving new facelift to the libraries with their dynamic approach.
1. Dr. Lokesh Sharma , In-charge, RTL,
  2. Dr. Tariq Ashraf , In-charge, Law Faculty Library
  3. Dr. Narender Kumar, In-charge, Central Library
  4. Mrs.Usha Rani, In-charge, Faculty of Arts Library
  5. Shri Rajesh Singh, responsible for development of Information Literacy & Competency Programme and undertaking the training programmes for the benefit of library staff;
  6. Shri Saleem Anwar, In-charge, Research Floor, Acquisition of books in the Central Library, Computerized Library Services.
  7. Shri R.N. Vashishta, In-charge, Library Administration
  8. Dr. S.C. Jindal, In-charge, Central Science Library
  9. Dr. Mohd. Haroon, In-charge, Faculty of Music Library with additional Charge of Department of Education Library and Department of Social Work Library
  10. Shri R.P. Singh, Asst. Librarian (Selection Grade), In-charge, S.D.C. Library
10. A grant of Rs.8 lacs was received for developing the infrastructure for the benefit of library staff. Orders for computers and other equipments have been placed and a place has been identified within the Central Library where a training infrastructure will be developed.

11. The PVC constituted a Committee to look into the existing promotion policy, which is in operation in DULS and recommended a comprehensive promotion policy keeping in view the interest of the staff and the interest of the institution. The Committee was constituted under the Chairmanship of Mrs. Janki Kathpalia, Treasurer, along with Professor R.C.Sharma, HOD, Linguistics; Dr. Hirapaul Gangnegi, Reader, Department of Buddhist Studies; Professor J.L. Sardana, former Head, Department of Library and Information Science and member of the DULS Governing Body; and a nominee of the Registrar from Establishment.

**Terms of Reference of this Committee:**

- a. Review the existing policy of promotion in Library System up to the level of Professional Assistants in Delhi University Library System and to formulate a comprehensive promotion policy; and
- b. Any other associated issue(s),

The Committee had several rounds of discussion as well as met various individuals, associations, groups to take their views and the Report is at the final stage of preparation, which will be submitted to the Pro-Vice-Chancellor for necessary action.

12. There has also been reorganization of the professional staff wherein some in-house activities, which were carried out separately by the Central Library and Arts Library, were merged together to create a one unit. Those merged sections are -- Acquisition Section, Technical Processing Section, Reference Section, and Circulation Section. Periodical Display environment has been given a new look.
13. The DULS appointed 21 library attendants on contractual basis and were posted in different libraries to meet their long standing shortage of staff;

## **BRAILLE LIBRARY**

14. With a grant of Rs.9.27 lakhs provided by NIVH, Dehradun, the Braille Library has been given a new look with a provision of several computers and other equipments. In addition, the Force Foundation, Netherlands, also has extended a donation of Euro 6750 which is equivalent to Rs.3,87,710.00 for creation of an environment for Braille Production through Braille Embosser. Dr. Peter Konig, Coordinator of the Force Foundation, made a visit to open the facility, which was inaugurated by the Vice-Chancellor on 20<sup>th</sup> September 2006. A new ambiance has been given to the Braille Library wherein several activities are being carried out simultaneously to create Talking Books, Braille Books. Two technicians have also been appointed to undertake various editing jobs for the creation of Talking Books. In addition, several student volunteers have been appointed to lay their voice for preparing the Talking Books for the use of visually impaired students. The staff has received special training to handle such operations.

## **INFRASTRUCTURE DEVELOPMENT**

15. Furniture of the library was also augmented with a provision of 50 newly constructed reading tables, 150 chairs for students and new Reference-cum-Circulation Counter placed in the Centre of the Main Hall of the Central Library. The Central Library, The Law Campus Library and Law Center I Library is likely to receive more new reading tables, chairs, reading cubicles for research scholars, signage system, other important furniture in the current financial year.
16. The Eastern Hall of the Central Library has been renovated and is opened with the placement of computing facility;
17. About 20 computers have been installed in the Eastern Hall of the Central Library for users with the Internet facility.

## **ACTIVITIES IN OTHER MAJOR LIBRARIES**

18. RTL has begun its rejuvenation in terms of its physical, infrastructural and library services. The computing facility, which was total non-existent, has now been activated with the installation of 14 computers, which are being heavily used by the students and research scholars. RTL had completed first phase of building on-line catalogue of books. The work which was discontinued for a long time with only 22,000 bibliographical records available in CDS/ISIS format, has now been undertaken from April 2006 and has completed the creation of on-line catalogue with 1,30,000 citations. The Library has started the second phase of this work. RTL also continued to get the support from the endowment grants for the subscription of periodicals and it is hoped that the cumulated deficit on account of payment for periodicals subscription will be overcome with the generous support from University as well as from Ministry of Finance. With the receipt of the grant from the Government of India, restoration work in the RTL has begun and new ambience is being provided.
  
19. There has been a complete rejuvenation of the Faculty of Law Library wherein the Deputy Librarian; Dr. Tariq Ashraf has played an important role in it. It is almost after 25 years that a Deputy Librarian has been posted to look after this important Library. The Library has developed its on-line catalogue of 10,000 books within a span of three months and has placed it on the DULS website, they have also created their own website providing valuable inputs to the subject of Jurisprudence. Cleaning operation has been vigorously taken up. Furniture and physical environment is being augmented which will provide a new look to the library system. Recently the Inspection Committee made a visit to the library and appreciated the efforts made by the Library in re-

vamping the library system. They have also suggested for the extension of the library building.

20. Libraries of the Delhi School of Economics, Faculty of Law Library, Law Centre 1 are strengthening with more and more computing facility for the benefit of students and teachers.

21. The other libraries of the DULS have also activated their services with dynamism.

#### **FINANCIAL MATTERS**

22. For the first time the DULS has undertaken a vigorous approach to see that University Library Development Funds are collected from the Post Graduate Students and Research Scholars and the same is used for the development of individual libraries. The payment of such Fund is made mandatory for each Department and College. The students are asked to avail the library facility of subject libraries. In addition, the students were also asked to avail the facilities provided in the Central Library. Intimation was sent to different colleges. There has been steep increase in the collection. The Arts Faculty Library alone had collected funds Rs. 1,90,200.00 from PG Students; Rs. 79,000.00 from M.Phil students and Rs. 68,800.00 from Doctoral Students respectively. The DULS will be appraising the colleges on a regular basis to collect such Funds and deposit the same in the University.

#### **INSPECTION COMMITTEE**

23. As per the clause 2.5 of the Ordinance XVI related to DULS, an Inspection Committee is to be constituted to take stock of the functioning of various libraries. With the approval of the Pro-Vice Chancellor and Chairman of the Governing Body an Inspection Committee consisted of Prof. Pulin Nayak,

Director, Delhi School of Economics as Chairman of the Committee; Prof. M. P. Srivastava, HOD, Department of Physics; Prof. R.C. Sharma, HOD, Department of Linguistics; The University Librarian; The Administrative Head of the concerned library; One students representative and In-Charge of the concerned library was constituted to undertake the inspection of the major libraries with a view to streamline the functioning of various libraries in the system, which will include examining the functioning of a library, its collection, budgetary constrains, ITC facilities, library services and issues related to physical facilities. At the first instance, the Committee made an Inspection of the Faculty of Law Library, report of which will be submitted to the Governing Body after it concludes its inspection. DULS wish to undertake more such inspections.