

**दिल्ली विश्विद्यालय पुस्तकालय मंडल**  
**DELHI UNIVERSITY LIBRARY SYSTEM**  
**केंद्रीय पुस्तकालय**  
**CENTRAL LIBRARY**

Ph. : 27667848, Fax : 27666404, e-mail [librarian@du.ac.in](mailto:librarian@du.ac.in)

**New Vendor Registration Form for Supply of Books**

We \_\_\_\_\_ the Proprietor(s)/Others  
(Please specify) \_\_\_\_\_ of the firm/company  
submit the following particulars of the firm for registration as book suppliers to the Delhi University  
Library System.

1. Firm's Name: \_\_\_\_\_

2. Address: \_\_\_\_\_  
\_\_\_\_\_

3. Mobile: \_\_\_\_\_

4. Email: \_\_\_\_\_

5. Proprietor's Name : \_\_\_\_\_

6. Address: \_\_\_\_\_  
\_\_\_\_\_

7. Mobile: \_\_\_\_\_

8. Email: \_\_\_\_\_

9. Nature of Business: Bookseller ☐ Publisher ☐ Online Bookstore ☐

Others (Please Specify) \_\_\_\_\_

10. Type of Establishment: Proprietary ☐ Ltd. Company ☐

Others (Please Specify) \_\_\_\_\_

11. Date of Establishment \_\_\_\_\_

12. Financial Turnover (Per annum) \_\_\_\_\_

13. PAN No. \_\_\_\_\_

14. Name as given in the PAN Card \_\_\_\_\_

15. Membership's of Association etc. (Please give details National/State Level Professional Associations only).

\_\_\_\_\_  
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\_\_\_\_\_

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**List of Documents (Self attested) enclosed. (Please give Serial Nos of documents attached.....)**

1. Copy of PAN Card
2. Copies of Income Tax Return of last three years, if PAN Card is not in the name of the firm.
3. Copy of Registration/ Incorporation Certificate of the firm.
4. List of Publishers Represented by the firm, if the firm is a distributor.
5. Copy of membership certificate of Associations etc. (National/State Level Professional associations only).
6. List of Universities and Research Institutions which are regular clients of the firm.
7. Terms and Conditions prescribed by the University, signed by the Proprietor of the firms a token of acceptance.

**UNDERTAKING**

I/We undertake that:

1. I/We shall participate actively in the supply of books to the University and agree to the display and sale of latest relevant books at the library of the faculty/department whenever the Delhi University Library System organizes such event(s).
2. The information given above is correct. Any change in the above information shall be intimated immediately.
3. I/We have carefully read the terms and conditions for registration and supply of books to the Delhi University Library System as amended from time to time and agree to supply books to University of Delhi on the term and conditions prescribed by the University.
4. I/We shall be liable to action as deemed fit by the University for any Misrepresentation or suppression of facts, malpractices if any, adopted by the firm or its employees whenever such acts are noticed.
5. I/We are not debarred/black listed/defaulters from any university.

Signature of the Proprietor

Name

Seal

Date \_\_\_\_\_  
Place \_\_\_\_\_

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**FOR OFFICE USE ONLY**